

PAROLE AGENT III, YOUTH AUTHORITY

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: April 3-6, 2006

Collective Bargaining Identification: B06

Job Analysis Conducted By: Casey Gates, Selection Analyst,
Selection Services Section

Number of Incumbents: There are 40 incumbents in this classification per Department of Corrections Filled/Vacant Position Report dated March 29, 2006.

Names of the Subject Matter Expert(s) and their background:

Don King, Director (Retired Annuitant), Division of Juvenile Justice, Juvenile Parole Operations

Mr. King has worked for CDCR for 25 years and has been a Director for 1 year.

Allen Wilcher, Parole Agent III, Juvenile Parole Operations, Glendale

Mr. Wilcher has worked for CDCR for 26 years and has been a Parole Agent III for 9 years.

Carolina Garcia, Parole Agent III, Juvenile Parole Operations, Sacramento

Ms. Garcia has worked for CDCR for 20 years and has been a Parole Agent III for 11 years.

Mike Cardiff, Parole Agent III, Juvenile Parole Operations, Sacramento

Mr. Cardiff has worked for CDCR for 26 years and has been a Parole Agent III for 15 years.

Mark Reyna, Parole Agent III, Juvenile Parole Operations, Sacramento

Mr. Reyna has worked for CDCR for 30 years and has been a Parole Agent III for 6 years.

Eleanor Silva, Parole Agent III, Juvenile Parole Operations, Stockton

Ms. Silva has worked for CDCR for 19 years and has been a Parole Agent III for 8 years.

Dorene Nyland, Parole Agent III, Juvenile Parole Operations, Stockton

Ms. Nyland has worked for CDCR for 20 years and has been a Parole Agent III for 5 years.

(PAROLE AGENT III, YOUTH AUTHORITY) INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Specification
- California Department of Corrections and Rehabilitation (CDCR) Duty Statements
- Texas Parole Officer III Job Description
- Arizona Youth Parole Officer III Job Description

Other sources were viewed for information (e.g. Hawaii's Parole Officer III Job Description); however, the information was not relevant to the job analysis and therefore not included.